



# Contract for Consignment/Tender/Direct Sale

**(ALL DELIVERIES AND PICK UPS ARE STRICTLY BY PRIOR APPOINTMENT ONLY)**

Date: \_\_\_\_\_ Website Code: \_\_\_\_\_ Consignment no: \_\_\_\_\_

Client Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Drivers Licence no. \_\_\_\_\_

Email: \_\_\_\_\_

Item 1. \_\_\_\_\_

Ring and diamond can be sold separately - Yes/No	Wholesale Replacement - \$
List Price - \$	Max Client Return - \$
Min Diamond Return - \$	Diamond Only - \$
Minimum Ring Return - \$	Certificate No:
<input type="checkbox"/> None <input type="checkbox"/> Received <input type="checkbox"/> Copy <input type="checkbox"/> Client Held	Valuation Received - <input type="checkbox"/> Yes <input type="checkbox"/> No

Item 2. \_\_\_\_\_

Ring and diamond can be sold separately - Yes/No	Wholesale Replacement - \$
List Price - \$	Max Client Return - \$
Min Diamond Return - \$	Diamond Only - \$
Minimum Ring Return - \$	Certificate No:
<input type="checkbox"/> None <input type="checkbox"/> Received <input type="checkbox"/> Copy <input type="checkbox"/> Client Held	Valuation Received - <input type="checkbox"/> Yes <input type="checkbox"/> No

Item 3. \_\_\_\_\_

Sketches

I am the rightful owner of the above item/s Client Signature \_\_\_\_\_

Second-Hand Dealers License no. 4217800 – Adrian Steven lee





### Terms of Consignment

1. Diamond Brokers Queensland have the right to sell the mentioned consigned diamond/ring for the client until sold or collected at a price that is fair and reasonable price to both the buyer and seller.
2. Diamond Brokers Queensland will take a commission payment from the sale of the mentioned diamond/ring of 15% of the sale price exclusive of GST for store sales or 10% of the offer price achieved at tender auction.
3. The listed items will be taken in possession by Diamond Brokers Queensland and kept in a locked secure location and must be presented to the client for viewing by 24hrs notice appointment.
4. Although all duty and care will be taken, Diamond Brokers Queensland request that clients keep their jewellery insured in the case that our insurance does not fully cover damage, loss or theft.
5. All final sales decisions will be made by, Diamond Brokers Queensland, on the client's behalf, based on the condition, wholesale replacement price of the diamonds and the listed specifications.
6. The minimum price set by the client is the agreed amount to which we will sell the item without consultation and any reasonable offers below will be referred back to the client where possible.
7. All non-certified diamonds can be assumed even with a valuation that the size and quality may vary slightly once taken out of the jewellery and properly assessed before sale and client will be notified of any variations found that may alter the sales price.
8. If the clients jewellery is lost, stolen or damaged, Diamond Brokers Queensland will be liable to cover repair costs, pay out the client at the current estimated value or to replace the jewellery where possible to the same or equal quality in new condition.
9. Minimum listing period is 4 months and all retracted sales after this period must pay any outstanding listing expenses before the jewellery will be returned.

Clients Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sales Rep: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Sale Finalised

Sale Price	Client Return	Date paid	Direct Deposit/Cash

Direct Purchase

Commission

Returned

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## STORE SALES SHEET

### Required to Sell Per Item

- Jewellery clean Yes / No       \$50.00 pre sale x \_\_\_\_       \$80.00 post sale x \_\_\_\_  
 Valuation Yes / No       \$50.00 pre sale x \_\_\_\_       \$80.00 post sale x \_\_\_\_  
 Administration       \$50.00 pre sale x \_\_\_\_       \$80.00 post sale x \_\_\_\_

### Admin

- listed on stock sheet  
 listed on Instagram  
 Listed on Youtube  
 Listed on Amari Diamonds Website  
 Listed on Diamond Brokers - Auction Page  
 Listed on Rapnet  
 Listed on Gumtree  
 Listed on Facebook Market Place

Date Sold -

Price - \$

Sales Rep:

- Removed from Studio stock sheet  
 Removed from Amari Website "For Sale" to "available to custom order" or "enquire about a similar product"  
 Removed from DBQ Auction site to "Recently sold"  
 Removed From Gumtree  
 Remove from Facebook Market Place

